

ROCK CREEK COUNCIL No. 2797 KNIGHTS OF COLUMBUS  
CHARLES O'HARA CATHOLIC HIGH SCHOOL SCHOLARSHIP

APPLICATION CHECKLIST

Eligibility:

An applicant must be an 8<sup>th</sup> grade child entering a Catholic High School in the Archdiocese of DC. Children of **Rock Creek Council** members in good standing will be given either a 5-point preference or for **3<sup>rd</sup> degree INSURANCE member**, given a 10-point preference. Children of deceased members in good standing at the time of their death are also eligible. An insurance member either owns a KC insurance policy or a KC annuity.

**Non-members may apply** IF their father is eligible and willing to join Rock Creek Council. Scholarships awarded to non-members will be for **one year**, UNLESS the father becomes a 3<sup>rd</sup> degree INSURANCE member of Rock Creek Council before the time for renewal occurs in the following year. Renewals are NOT automatic, renewal requires:

1. The student must maintain a "B" average (3.0 + on 4.0 scale).
2. **The father must be or must become a 3<sup>rd</sup> degree INSURANCE member \*\***
3. Copies of grades and parents participation in council activities are required.  
**\*\* NOTE: to become an "Insurance" member, one can purchase an annuity (min. \$400.) OR purchase any other KC insurance policy (long term care, whole life, term etc)**

**JOINING THE KNIGHTS OF COLUMBUS IS EASY!**  
**VISIT OUR WEBSITE AT <https://www.kofc2797.org/> AND CLICK [BECOME A KNIGHT](#)**

All applicants must be accepted and enrolled to attend an accredited Catholic High School in the Archdiocese of Washington. The Council strives to award 4 scholarships each year and each award is for up to \$2,500 with renewal up to 3 additional years. **Award funds will be sent to the applicant's high school and used for the payment of tuition only.**

Criteria:

Applications will be judged on the basis of Academic Achievement, personal qualifications, merit, and involvement in council, church and community activities.

Checklist:

The application must include materials in the following order:

1. The Application Form
2. Middle School Principal or Student Counselor Evaluation
3. Student's Academic Grades transcript 7<sup>th</sup> Grade and first semester 8<sup>th</sup> grade
4. Additional references, recommendations, information on awards, and information on council, church and community activities (student and parents)

**All documentation MUST be received at the same time. Failure to submit all elements at the same time will result in rejection of the application.**

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**INSTRUCTIONS**

1. Read application carefully. Provide information and answer all questions fully.
2. Notify your school authorities of having made application for this scholarship grant. Request that the school principal or counselor fully complete the questionnaire contained in the application. Obtain from your school a complete transcript of your academic grades. The questionnaire and grades record should be placed by the principal or counselor in a sealed envelope **and must be included with your application at the time of filing.** This required information would not be accepted or made part of your application if mailed separately.
3. You may attach personal references or recommendations from your pastor, teachers, employers, coaches, including evidence of awards, (academic, community, church, etc.) that you received and personal accomplishments. **However, references, which should be submitted in sealed envelopes, must be included with your application at the time of filing,** and will not be accepted or made part of your application if received separately.
4. Each application with attachments **must be received IN ITS ENTIRETY** no later than **MAY 12.**

Late or incomplete entries will not be eligible. **Mail your completed application, following the guidelines specified above, to:**

Rock Creek Council No. 2797  
Knights of Columbus  
Scholarship Committee  
5417 West Cedar Lane  
Bethesda, Md. 20814

Winners of Scholarship grants sponsored by the Rock Creek Council No. 2797 Knights of Columbus will be announced at the officer Installation reception (**anticipated by August**). Winners will be notified by email / regular mail.

All other applicants will be notified of the results of the judging of his/her application no later than September 1.

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APPLICATION FORM

PLEASE Type or Print Clearly

Name \_\_\_\_\_ Present School \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Tel. ( \_\_\_\_ ) \_\_\_\_\_

Present School Address: \_\_\_\_\_

Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Mother's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Father's Member # \_\_\_\_\_ Date (MM/YYYY) joined \_\_\_\_\_ Insurance Member Y/N \_\_\_\_\_

Highest Degree or Position Held \_\_\_\_\_

Church that Applicant & Family attend \_\_\_\_\_ Catholic Parish Y/N \_\_\_\_\_

Parish Address \_\_\_\_\_ Pastor's Name \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

Follow the detailed instructions contained herein in preparing your application. You may use the back of the application or additional pages to list any special information the scholarship Committee should consider in evaluating your application. Make sure to include **any volunteer work** especially with regards to activities with the Knights or in the parish or in the community.

**Parents** - Please list your participation or attendance (or that of your family's) to activities or events taking place at Rock Creek Council, or at your own parish within the last 2 years. Please use back of page if you have additional items

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

5. \_\_\_\_\_

Which High School does your child plan to attend \_\_\_\_\_

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Please follow the detailed instructions contained herein in preparing your application. You may use the back of the application or additional pages to list any special information the Scholarship Committee should consider in evaluating your application. Preference will be considered for officers or "**Active Members**" in one or more of our six program areas. An active member is someone who chairs, co-chairs, or volunteers to work on a project or event for the council. Regular attendance at meetings and functions is required for award extensions.

**To be completed by School Principal or Counselor**

**You may use additional sheets, if necessary, to complete any items.**

1. Name of Applicant: \_\_\_\_\_

2. Address of Applicant: \_\_\_\_\_

3. Please enclose a complete transcript of the applicant's academic grades record for full 7<sup>th</sup> grade and first semester 8<sup>th</sup> grade and class standing as well as any academic awards.

4. Is there any academic information not included on the applicant's transcript that you feel the committee should know or consider?

\_\_\_\_\_

5. Do you think the applicant's character and reputation make him/her a good representative of your school and an apt candidate for a scholarship award by the Knights of Columbus?

Please comment: \_\_\_\_\_

\_\_\_\_\_

**SCHOOL SUPPORTING DATA**

Please evaluate the student using:

- 1 - Excellent
- 2 - Very Good
- 3 - Average
- 4 - Below Average
- 5 - Poor

**6. SELF-DIRECTION AND DISCIPLINE:**

Independent (    ); Gets along well with peers (    ); Works well alone and with others (    ).

**7. WORK HABITS:**

Displays those habits of study which lead to achievement (    ); Completes assigned tasks (    ); is prompt, concentrates well (    ); Locates Information (    ).

**8. INVOLVEMENT IN SCHOOL ACTIVITIES:**

Participates in class discussions (    ); is a good leader as well as a group leader (    ); Participates in voluntary activities (    ); is admired by others (    ).

**9. Estimate of Applicant's likelihood for Academic Success in High School (    ).**

What is your recommendation to this committee concerning this applicant for the Knights of Columbus Scholarship?

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Signature \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_ Telephone (    ) \_\_\_\_\_

*This completed form, together with a copy of the student's academic grade record and class standing, should be given to the applicant in a sealed envelope so that it may be included with his/her completed scholarship application.*

**THANK YOU!**